



## **FINANCIAL INFORMATION**

### **Sibling Discount**

A discount of 5% on the basic fees (not including extras) may be awarded whenever sibling daughters from the same immediate family enter the School. Sibling or other discounts are not available to pupils in receipt of a bursary award.

### **Armed Forces Discount**

A discount of 20% on boarding fees is available to daughters of serving members of Her Majesty's Armed Forces or the Foreign and Commonwealth Office and being in receipt of the Continuity in Education Allowance. Application should be made through the School Bursar.

### **Woldingham Parents and Staff Association (WPSA)**

A mandatory termly charge of £5 is levied on each School bill in support of the Woldingham Parents and Staff Association.

### **Woldingham Sacred Heart Association (WSHA - Old Girls' Association)**

Virtually every Woldingham School girl elects to join the Woldingham Sacred Heart Association (WSHA), our Old Girls' Association. The lifetime Membership Fee is set at £150 a term for one year only, (a total of £450) at the time the pupil enters the School. This sum will be added to the termly bills during the first year at school, unless the Bursar is specifically instructed to the contrary.

### **School Fee Plan**

SFP is the market-leading school fee finance provider in the UK and can help you to spread the cost of school fees over monthly instalments.

If you are a UK resident and your bank account supports payments by Direct Debit, the more flexible solution of school fee finance – which can be arranged through a specialist provider like School Fee Plan – may be more suitable for your needs.

For detailed information on the School Fee Plan, please contact the School Financial Controller - 01883 654053.

### **Fees In Advance**

Woldingham operates a Fees in Advance (FIA) Scheme whereby an advance, single lump sum payment by parents, grandparents or guardians is used to defray a proportion of the termly fee for part, or the majority of a pupil's time at the School (two to a maximum of fifteen terms).

In return for the single lump sum payment, the School offers a credit to be applied against each term's fee invoice for a set number of terms. The total value of these credits will be discounted at an agreed rate to calculate the amount of the initial lump sum payment.

Further information on the FIA Scheme may be obtained from the School Financial Controller Tel: 01883 654063

### **School Fees Insurance**

No remission of fees can be made owing to a pupil's absence through illness or for any other reason including matters of force majeure beyond the control of the School. There is a School Fees insurance scheme available through the School; details are available upon request.

### **Withdrawal of a Pupil**

Two full terms' notice in writing to the Headteacher, (that is, not later than the first day of term, preceding the term at the end of which the pupil is to be withdrawn) confirmed by the School, is required if the pupil is to be

withdrawn at the end of Year 11 or the Parents shall be required to pay one term's Fees in lieu of notice. One term's notice in writing to the Headteacher, (that is, not later than the first day of term, at the end of which the pupil is to be withdrawn) confirmed by the School, is required if a pupil is to be withdrawn in any other year or the Parents shall be required to pay one term's Fees in lieu of notice.

**Change of status of Pupil**

Should you wish to change your daughter's place at the School from a boarding to a day place, you shall give one full term's notice in writing to the School Registrar using the "Pupil Change of Status" Form. Parents must provide two terms' clear notice, confirmed by the School, if the pupil is to change from boarding to day status in the Upper Sixth Form.

A Change of Status Form is available from the School Registrar Tel: +44(0)1883 654206.