



JOB DESCRIPTION

Job Title:	VMT - Harp	Department:	Music
Hours of Work:	Various – VMT Role		
Responsible To:	Director of Music	Responsible For:	N/A

Summary of Role

We are seeking a talented and enthusiastic Harp VMT to join our dynamic music team. As a VMT, you will play a vital role in delivering high-quality Harp instruction to students of various ages and skill levels. Your passion for music, combined with your exceptional teaching skills, will contribute to fostering a love for music and facilitating skill development among our students.

General tasks and responsibilities:

- To teach inspirational Harp lessons across pupils in Years 7 – 13, adapting teaching to meet the needs of a range of abilities, varying from beginner to diploma standard. Lessons are either 30 or 60 minutes.
- To direct or assist with ensembles as requested by the Director of Music.
- To operate within VMT guidelines as specified by Woldingham School.
- To monitor, record and report on pupils' progress.
- To meet administrative deadlines.
- To assist in preparing pupils' GCSE and/or A level performance coursework and recordings.
- To assist in preparing pupils for internal and external concerts, competitions and performances.
- To prepare pupils for junior and/or senior conservatoire entry.
- To be responsible for assessing stock – reporting need for maintenance, repair, purchase and hire to the Director of Music.
- Willing to be part of a team and be flexible and diverse.
- To communicate regularly with parents and other staff.
- To timetable lessons appropriately to ensure that lessons do not fall on the same academic subject more than once every 6 weeks.
- To respect and support the Health, Safety and Safeguarding policies of Woldingham School.

PERSON SPECIFICATION

Essential	Desirable
Operational Excellence	
<ul style="list-style-type: none"> • An enthusiastic and passionate Harp teacher and player. • Well-known and established in the music profession in the UK. • Good ICT skills. • Willingness to put in extra hours, when needed. 	<ul style="list-style-type: none"> • A music degree or equivalent.
Personal Behaviours	
<ul style="list-style-type: none"> • A good communicator who can inspire and nurture an interest in the subject • The ability to work as part of a busy team • High standards and the ability to adapt and bring out the best in all pupils • Positive and proactive; able to solve problems 	<ul style="list-style-type: none"> •
Ethos and Whole School Values	
<ul style="list-style-type: none"> • Committed to operating as part of the School community. • Committed to the Sacred Heart Values. • Committed to Woldingham as a school with high academic standing providing a holistic education and outstanding pastoral care. 	<ul style="list-style-type: none"> •
Safeguarding and Pastoral	
<ul style="list-style-type: none"> • Committed to safeguarding and promoting the welfare of children and young people. • A satisfactory Enhanced Disclosure from the DBS. 	<ul style="list-style-type: none"> •

Visiting Music Teachers (VMTs) are responsible for their own timetable, sourcing of resources and repertoire. VMTs are supported by the Director of Music and the Music Department Administrator. VMTs are self-employed have direct contact with parents and guardians regarding invoices and payment. A charge is payable to the School in exchange for access to, and use of, the School's facilities.

Opportunities to support or lead an ensemble or other musical activity may be available; this is remunerated separately.